

# 2026-27 Greening Our Community Grant Application

## Form Preview

### Applicant Details

\* indicates a required field

#### Organisation \*

Organisation Name

#### ABN

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	<a href="#">More information</a>
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

If you do not have an ABN, please complete a Statement by Supplier form (reasons for not quoting an ABN) supplied by the Australia Tax Office

#### Organisation Postal Address \*

Address

  

Address Line 1, Suburb/Town, State/Province, and Postcode are required.

#### Organisation Primary Phone Number \*

Must be an Australian phone number.

#### Organisation Primary Email \*

Must be an email address.

# 2026-27 Greening Our Community Grant Application

## Form Preview

### Contact Person for the Project \*

First Name

Last Name

### Position \*

### Primary Phone Number \*

Must be an Australian phone number.

### Primary Email \*

Must be an email address.

## Project Details

\* indicates a required field

### Project Title \*

Must be no more than 10 words.

### The project relates to one or more of the following themes: \*

- Energy reduction or renewable energy
- Water conservation
- Nature and sustainable living education
- Sustainable transport
- Waste reduction
- Native flora and fauna

No more than 3 choices may be selected.

### Short project description \*

Word count:

Must be no more than 100 words.

Provide a short description (100 words maximum) of your project - what are you out to do?

### What are the planned activities? \*

Word count:

Must be no more than 200 words.

Briefly list (bullet points) the specific activities that will take place and where they will take place (200 words recommended)

# 2026-27 Greening Our Community Grant Application

## Form Preview

### What are the expected outcomes of the project? \*

Word count:

Must be no more than 200 words.

Describe three things you want the project to achieve in terms of benefits for participants and/or others (200 words recommended)

### Will this project be carried out in a partnership, or with other organisations? Please provide details of the other organisation's name(s) and their role(s) in the project. \*

Word count:

Must be no more than 100 words.

Note: evidence of partnerships is an assessment criterion. Partnerships are highly valued and can often have better outcomes than working alone.

### How will you promote your project and Council's involvement to the community? \*

Word count:

Must be no more than 100 words.

## Project Timeline

\* indicates a required field

### Start Date \*

Must be a date.

### End Date \*

Must be a date and no later than 30/6/2027.

## Budget Details

\* indicates a required field

### Project Income

# 2026-27 Greening Our Community Grant Application

## Form Preview

Please include all sources of income for the project, including your matching contribution, Greening Our Community Grant contribution, in-kind contributions, and any other sources of funding. As noted in the Guidelines, this grant can provide 50% of the total project cost, up to a maximum of \$5,000 (ex-GST).

The income and expenditure totals **MUST** match.

Note: in-kind volunteer hours may be negotiated prior to application and cannot consist of more than 10% of the total project cost, and cannot be used for project management time. Volunteer hours are valued at \$45.28 per hour.

Please insert all figures ex-GST and add more rows if necessary using the plus button at the end of each row.

<b>Income</b>	<b>\$</b>
Greening Our Community Grant	\$
	\$

### Income Total

#### **Total Income Amount \***

\$

This number/amount is calculated.

### Project Expenditure

Please itemise all project costs.

Please insert all figures ex-GST and add more rows if needed.

<b>Expenditure</b>	<b>\$</b>
	\$
	\$

### Expenditure Total

#### **Total Expenditure Amount**

\$

This number/amount is calculated.

### Quotes

**You must provide quotes for the items to be funded through this grant. Please upload copies of quotes for the equipment and labour required to complete your project. Quotes can be in any digital format including a photo, pdf, word or other file. If you have more than one quote, please compile them into one document for upload. If you are unsure about this, please contact us. \***

Attach a file:

# 2026-27 Greening Our Community Grant Application

## Form Preview

### Other Financial Information

**Have other Government agencies/funding bodies been approached for financial assistance for the project? \***

Word count:

Must be no more than 50 words.

If not, please insert 'no'.

**Does your organisation have any Council, State or Federal Government grants that were awarded previously, which are unfinished or outstanding? Please provide the details of the amount, the financial year, and what the funding was for, even if unrelated to this project. \***

Word count:

Must be no more than 100 words.

If not, please insert 'no'.

### Application Checklist

\* indicates a required field

**How did you hear about the Greening Our Community Grants? \***

- Social media
- Council website
- Email
- Word of mouth
- Leaflet
- Other:

**Could your project proceed if you only received partial funding? \***

- Yes
- No

**Is your building owned by and leased from an organisation other than your own? Please only answer this question if your grant is for building-related work.**

- Yes
- No
- Not applicable

**Please provide details of property ownership.**

# 2026-27 Greening Our Community Grant Application

## Form Preview

### Do you have the permission of the land owner/manager?

- Yes  
 No

You must have permission of the land owner/manager to be eligible for any project funded by this grant that involves building or construction related work.

### Attach a document demonstrating landowner/manager permission for this project.

Attach a file:

File size should be no more than 2 MB.

### Will your project need a Council permit or development application \*

- Yes  
 No

Projects that may require permits or approvals include property development, erection of banners or moveable signs. It is important to note that it is the sole responsibility of the applying organisation to ensure any prior approvals required under existing lease conditions are met, and that all normal statutory development approval processes are undertaken. Approval of this grant does not mean automatic approval for any development, building or construction activities.

### Please note that you are responsible for providing public liability insurance cover for the project. Please attach a copy of your certificate of currency. \*

Attach a file:

File size should be no more than 2 MB.

### Please upload either a map or a photo of the project site (if relevant).

Attach a file:

File size should be no more than 2 MB.

## Terms and Conditions

If the grant is successful I agree to the following:

- Complete the project within the same financial year of receiving the funding
- Use the funds only for the approved project as outlined in this application
- Apply in writing for Council approval for any changes to the project expenditure
- Obtain Council consent for any facility improvements
- Acknowledge the City of Holdfast Bay in any publications or publicity regarding the project
- Complete the Final Financial Acquittal Report within one month of the project finalising, and no later than the end of the financial year.
- Provide council with an electronic photograph in relation to the spending of the funds
- Display a council sign near the project site promoting the grant
- Council reserves the right to publish the organisation's name on the City of Holdfast Bay website.

# 2026-27 Greening Our Community Grant Application

## Form Preview

### Declaration

I hereby certify that I have been authorised to prepare and submit this application on behalf of the organisation named below. The information provided in this application is true and correct to the best of my knowledge. I declare I have read and agree to the terms and conditions of this grant.

**Name \***

**Organisation \***

**Date \***

Must be a date.